**Lender Toolkit**™

**Introducing the Admin Utilities Tool**
Encompass® Administrators are tasked with maintaining a system that runs smoothly, efficiently, and within compliance standards. While Encompass provides built-in tools, there are times when administrators need more flexible options for troubleshooting, configuring, and optimizing the platform. The Admin Utilities tool in Lender Toolkit's Toolshed is designed to fill that gap—with powerful, easy-to-use features that enhance day-to-day administration.

**PowerTools**™

## KEY BENEFITS:

### ✎ Direct Field Editing

View and update loan data by Field ID without navigating multiple forms or building custom input screens.

### 🔧 Custom Fields

Access prebuilt custom fields for current user data, ideal for advanced logic and business rule creation.

### ↗ Export to Excel

Easily export Encompass settings for quick review, documentation, or updates outside of the platform.

### 📄 Clean-up Docs & Tasks

Automatically detect and remove duplicate documents and tasks to streamline loan files.